

INTERNAL AUDIT PLAN 2023/24										
2023/24		Plan Completion to Date:		11.0%						
Job No	Departments	Days Planned	Pre-Audit Meeting	Terms of Reference Issued	Commenced	Field Work Complete	Draft Report Issued	Complete / Final Report Issued	Actual Days	Assurance Rating / Engagement Type
Fundamental Audits										
1123001	Budget Setting & Monitoring	15								
1123002	Council Tax	20								
1123003	Creditor Payments	30								
1123004	Deputyships	20								
1123005	Main Accounting	20								
1123006	Payroll System	30								
1123007	Petty Cash / Sundry Expenses	15	*	*	*					
1123008	Treasury Management - Loans & Investments	15								
Corporate Review Work										
2123001	CCC Companies Governance	20								
2123002	Contract Management	20								
2123003	Procurement	20								
2123004	Safeguarding	20								
2123005	Staffing Matters	20								
Corporate Governance Assurance										
3123001	Corporate Governance Arrangements	20								
3123002	Data Protection	20	*	*	*					
3123003	Declaration of Interests	20								
3123004	Corporate Strategy / Policy Making	20								
3123005	Wellbeing of Future Generations Act	20								
Duplication Checks										
4123001	Payments Duplication Checks	40	/	/	*					
Counter Fraud										
5123001	Fraud Prevention, Detection and Investigation	40	/	/	*					
5123002	Proactive Fraud Testing	20	/	/	*					
5123003	National Fraud Initiative	20	/	/	*					
Grants & Certification										
6123001	Burry Port Harbour	10	*							
6123002	Children & Communities Grant	25	*	/	*	*				
6123003	Education Improvement Grant	30	*	*	*					
6123004	Enable Grant	10								
6123005	Housing Support Grant	40	*	/	*					
6123006	Local Authority Education Grant	20								
6123007	Other Grants (where assurance is required for sign-off)	20								
6123008	Wales Pension Partnership	5	*	/	*	*	*	*	4	Certification
6123009	Post 16 Grant	10								
6123010	Pupil Development Grant	30	*	*	*					
6123011	Youth Justice Grant 2022-23	15								
6123012	Trust Funds - Arbour Stehpens	5	*	*						
6123013	Trust Funds - Dyfed Welsh Church Fund	5	*	*	*					
6123014	Trust Funds - Minnie Morgan	5	*	*						
6123015	Trust Funds - Oriol Myrddin	5	*	*						

